

# WELCOME TO ROCKY MOUNTAIN PEDIATRICS

Please Complete all Fields and Sign

Patient's

Name: \_\_\_\_\_  
Last First Middle

Birthdate: \_\_\_\_\_ Sex: \_\_\_ Male \_\_\_ Female Social Security: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Cell Phone (Mother): \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Cell Phone (Father): \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Email \_\_\_\_\_

Contact preference: Phone \_\_\_\_\_ Text \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Insurance Co: \_\_\_\_\_ Ins ID: \_\_\_\_\_ Policy Holder: \_\_\_\_\_  
(Please provide a copy of the ins card/cards)

2<sup>nd</sup> Ins: \_\_\_\_\_ Ins ID: \_\_\_\_\_ Policy Holder: \_\_\_\_\_

Mother: \_\_\_\_\_ Soc Sec: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Birthdate: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(Please provide Photo I.D.)

Employer: \_\_\_\_\_ Emp Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Occupation: \_\_\_\_\_

Father: \_\_\_\_\_ Soc Sec: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Birthdate: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(Please provide Photo I.D.)

Employer: \_\_\_\_\_ Emp Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Occupation: \_\_\_\_\_

Address if different than patient: \_\_\_\_\_  
Street City Zip

## Missed Appointment Policy:

\_\_\_\_\_ (**initial**) Scheduled appointments that are not kept or cancelled within a timely manner are considered a **NO SHOW**. If there are more than **THREE** no shows, Rocky Mountain Pediatrics has the right to terminate the patient from the practice.

**Permission to bring patient in for appointments:**

For the safety of your child, please list the people you give permission to bring your child into the office for their appointments. We will ask for a photo I.D. at the time of the appointment to confirm they are on this list.

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

(This list may be updated at any time. If you want to update it, please request a new form.)

**I understand the following: (Please initial each line)**

- \_\_\_\_\_ Rocky Mountain Pediatrics bills my insurance company as a courtesy.
- \_\_\_\_\_ I am liable for any services provided.
- \_\_\_\_\_ Copays are due at the time of service; an additional fee applies if billed.
- \_\_\_\_\_ Deductible or coinsurance portions are due within 90 days of the services provided.
- \_\_\_\_\_ Rebilling charges will be applied monthly for balances over 90 days.

**AUTHORIZATION FOR RELEASE OF INFORMATION AND ASSIGNMENT OF BENEFITS**

In order to process claims for benefits, I authorize Rocky Mountain Pediatrics, P.C. to release any medical information (medical history, symptoms, treatment, examination, results or diagnosis) regarding me/my child to the Administrator of my insurance plan or its representatives. I also authorize payment of medical benefits directly to Rocky Mountain Pediatrics, P.C. A photocopy of this authorization shall be considered as effective and valid as the original.

\_\_\_\_\_  
**PATIENT, PARENT/GUARDIAN SIGNATURE**

\_\_\_\_\_  
**DATE**

